



# UNIVERSITY OF SARGODHA

## BIO DATA FORM FOR THE STUDENT OF SEMESTER SYSTEM OF EXAMINATION (FOR THE RECORD OF OFFICE OF THE CONTROLLER OF EXAMINATIONS)

Programme:

Session:

Department:

Sub-Campus/College:

Must scanned here a recent coloured photograph

Do not staple or pin up

Without Attestation

Must scan here a recent coloured photograph

Do not staple or pin up

Attested by the Chairperson (front Side)

1. Registration No. (University of Sargodha)

2. Name of the Student (in block letters)

3. Student's N.I.C. No./Form-B No.

4. Father's Name (in block letters)

5. Date of Birth According to Matriculation Certificate (DD/MM/YYYY):

6. Class Roll Number:  7. Gender (Male/Female):

8. Phone Number of Student:  9. Phone Number of Parent/Guardian:

10. Detail of Academic Qualification:  11. Student's e-mail:

Sr. No.	Certificate/Degree	Board/University	Year of Passing	%age of Marks Obtained/CGPA
1	SSC/Matric or equivalent			
2	HSSC/FA/FSc or equivalent			
3	BA/BSc or equivalent			
4	BS (4-Years)/BSc (Hons.) or equivalent			
5	MA/MSc or equivalent			
6	MS/M.Phil or equivalent			
7	Any other Diploma etc.			

11. Postal Address:

### Important Instructions (Read Carefully):

Without submission of this form student cannot obtain official transcript and degree.

This office will not receive any Form directly from the students. All Forms must be submitted through respective Sub-Campuses/ Departments/ Institutes/ Colleges with covering letters addressed to Controller of Examinations.

- The following documents must be attached with this form.
  - Attested copy of Registration Card (for those who were registered as Regular students) or B.A/B.Sc Result Card (for those who have graduated from University of Sargodha as Private candidate).
  - Attested copy of Computerized National Identity Card/Form-B.
  - Attested copies of all Academic documents mentioned above.
  - One coloured photograph (passport size) attested by the Chairman at the front side and one coloured photograph (passport size) without attestation must be pasted at the specified places.
  - The student must deposit Rs. 500/- as Transcript/Degree Notification fee in the HBL University of Sargodha Branch and paste original Challan at the back side of this form.
- The students are directed to fill in the form carefully. The above mentioned particulars will be used for the issuance of Transcript/Degree and correspondence. In case of any change/correction in the above mentioned particulars, the student will have to pay the prescribed fee.

### Declaration:

I declare that I have read all instructions carefully and all the particulars mentioned above are correct and in case of any difficulty arising out of inaccuracy therein, I shall be responsible for the same.

Signature of the Student \_\_\_\_\_

Certified that the above mentioned information is correct as per office/department record and to the best of my knowledge.

Signature of the Chairperson/Director/Principal/Coordinator/Incharge With office stamp